



**BOYS & GIRLS CLUBS
OF BELLEVUE**

Scholarship Application Checklist

Please note that we will only accept and begin to process a completed scholarship application with all the required documents included. Do not submit your application prior to the collection of every required document, we will not hold incomplete application forms nor will documents be collected individually.

Please check the applicable boxes below in acknowledgment that you've provided all necessary documents.

- I have provided a completed Scholarship Application, and it has been signed and dated.

- I have provided one of the following “employment verifications” for Household Guardian #1:
 - Two (2) most recent paystubs that include the employer’s name, applicants full name, and tax deductions
 - Unemployment benefits award letter that includes benefit amount
 - SSI Disability award letter with benefit amount
 - TANF or Washington State cash benefits award letter that includes the amount awarded
 - Self-Employment documents displaying applicant’s monthly income or a written statement explaining your current financial situation and yearly income

- I have provided one of the following “tax documents” for Household Guardian #1:
 - The current tax years W-2
 - The current tax years 1099
 - The first page of a completed tax return for the current tax year
 - A written statement indicating why no tax information is available or has been reported

- I have provided one of the following “employment verifications” for Household Guardian #2:
 - Your “two” most recent paystubs that include the employer’s name, applicants full name, and tax deductions
 - If unemployed, please provide your unemployment benefits award letter in which includes your benefit amount
 - If disabled, please provide your SSI award letter with benefit amount
 - If receiving state cash benefits or TANF, please provide the award letter indicating the amount awarded
 - If self-employed or other, please provide documents displaying your monthly income or a written statement explaining your current financial situation and yearly income

- I have provided one of the following “tax documents” for Household Guardian #2:
 - The current tax years W-2
 - The current tax years 1099
 - The first page of a completed tax return for the current tax year
 - A written statement indicating why no tax information is available or has been reported